

Strategic Plan for the Internationalization of Harper College
Office of International Education
2015-2020

The purpose of the Strategic Plan for Internationalization is to articulate the goals, objectives, and activities of the Office of International Education over the next five years. Through this plan, the Office of International Education (OIE) will cultivate an environment for global and intercultural educational experiences that promote respect for individual rights and an awareness of the global interdependence of all human groups. This plan will be evaluated at the beginning of each academic year by the Office of International Education team, which includes members of the International Studies and Programs Shared Governance Committee and allied faculty, in order to make updates, additions, and deletions based upon current information, budgetary considerations, and other relevant input.

Mission Statement

The Office of International Education serves as a resource to the College and surrounding communities to celebrate the many contributions of the world's cultures and traditions, and will foster the continuing global education of its citizenry. We develop international awareness through collaborative programs that enhance knowledge of global dynamics, cultural diversity, and world issues for students, faculty, staff, and the surrounding community. We are committed to educating students for leadership in an increasingly complex global society.

Vision Statement

The Office of International Education strives to be a regional leader in providing campus-wide programming and learning opportunities that foster an inter-culturally competent campus culture through the ongoing and transformative education of Harper College's students, faculty, staff, and community.

Affirming Statement

The Office of International Education is committed to being an inclusive, respectful, and equitable educational community for students of all genders, sexualities, abilities, ages, socioeconomic classes, nationalities and ancestries, immigration statuses, races, ethnicities, military histories, and religious and cultural identities. Participating students, faculty, and staff are expected to do their part to uphold this commitment so as to ensure that the program remains accessible to all involved.

College Context

The mission of the Office of International Education aligns with and supports a number of the proposed Strategic Directions and Goals of Harper College's 2015-2020 Strategic Plan.

Strategic Direction 1: Inclusion

Statement: Foster an environment that values and respects each member of Harper's diverse community and actively encourages cross-cultural engagement.

OIE Supporting Statement:

As expressed in its Mission, Vision, and Affirming statements, the OIE is dedicated to creating an interculturally responsive and engaged campus. Through the work of its shared governance committee and programs, the OIE fosters a culture of inclusion that embraces all members of the college's diverse community.

Strategic Goal 1: Student Experience

Statement: Provide experiences that support the ongoing needs of our diverse student community through college-wide responsiveness and purposeful interactions.

OIE Supporting Statement:

The OIE offers intentional and transformative campus and international programs that are responsive to the college community. These programs offer opportunities and resources for faculty and students to build intercultural competence and engage in purposeful interactions.

Strategic Goal 2: Curriculum and Instruction

Statement: Evaluate and enhance curriculum in response to evolving student goals, and assess instructional approaches to provide an environment where all students can learn.

OIE Supporting Statement:

In order for students to be prepared for a global workforce, instructional methods, curricula, and assessment techniques need to be informed by a global perspective. The OIE promotes global learning outcomes and a variety of assessment tools to create interculturally responsive learning environments that prepare students to succeed in a world marked by interdependence, diversity, and rapid change.

Implementation

The task of implementing the Office of International Education Strategic Plan shall fall primarily to the Director of International Education and the members of the shared governance International Studies and Programs committee. The Responsibility column in the following document reflects primary responsible parties, which in no way precludes the consultation and involvement of other stakeholders. The Office of International Education encourages the wide and vigorous participation of all interested parties.

Office of International Education Strategic Goals:

- 1. Achieve a globally-competent faculty.**
- 2. Foster a culture of accountability in all areas of International Education.**
- 3. Institutionalize all aspects of education abroad programs, including experiential/service learning opportunities.**
- 4. Optimize participation by students and faculty in International Education programs.**
- 5. Achieve greater integration of international students into life of College**
- 6. Establish a Center for Global and Intercultural Studies.**

Goal 1: Achieve a globally-competent faculty.					
Objective	Strategies	Responsibility	Measure	Timetable	Status
1.1 Increase number of faculty development opportunities on-campus	<p>Create a GEC course that focuses on international curriculum infusion</p> <p>Collaborate with Curriculum work group on outreach</p>	<p>Faculty Development work group</p> <p>Director OIE</p>	Offer 3-5 workshops per semester	2016-2020	
1.2 Increase number of faculty development opportunities abroad	Promote existing opportunities offered through CIES/Fulbright, ICISP, CCID, IIE, and other international education organizations	Director OIE	Offer 2-3 opportunities per year	2016-2020	
1.3 Engage new faculty in internationalization efforts	<p>Recruit faculty mentors with international experience</p> <p>Develop mentoring program for new faculty</p> <p>Create curriculum infusion workshop as part of New Faculty Course</p> <p>Market on-campus international opportunities as well as international opportunities for faculty</p> <p>Educate faculty about internationalization efforts through the <i>Going Global!</i> Newsletter</p>	<p>Director OIE</p> <p>Advocacy work group</p> <p>Faculty Development work group</p> <p><i>Going Global!</i> editor</p>	<p>Presentation(s) during Orientation Week annually</p> <p>Presentation to New Faculty course annually</p> <p>Conduct faculty survey annually</p> <p>Create marketing materials for faculty opportunities</p> <p>Publish <i>Going Global!</i> Newsletter twice annually</p>	2015-2020	

1.4 Increase interdisciplinary collaboration	Promote collaborations through faculty work groups, conferences, workshops, and funding opportunities for professional development	Director OIE Faculty Development work group	Offer 1-2 Learning Communities with international focus per year Propose 1-2 conference presentations by faculty from multiple disciplines Seek additional funding to promote professional development opportunities	2016-2020	
--	--	--	--	-----------	--

Goal 2: Foster a culture of accountability in all areas of International Education.					
Objective	Strategies	Responsibility	Measure	Timetable	Status
2.1 Create list of Global Learning Outcomes and assessments instruments for faculty to adopt in courses	<p>Seek faculty who already use GLOs</p> <p>Create list of GLOs</p> <p>Distribute list to all faculty</p> <p>Create and administer survey to faculty using GLOs in courses</p>	<p>Director OIE</p> <p>ISP committee</p> <p>Curriculum work group</p>	<p>Increase number of faculty using GLOs by 10% every year</p> <p>Have at least 75% of faculty using GLOs indicate they are effective</p>	2015-2020	
2.2 Develop workshops on implementing and assessing GLOs	<p>Seek Harper faculty and faculty from other institutions with experience in developing GLOs</p> <p>Follow-up questionnaires, surveys and emails for workshop participants</p>	<p>Director OIE</p> <p>ISP committee</p> <p>Faculty Development work group</p> <p>Curriculum work group</p>	Offer 3-5 workshops per year	2015-2020	On-going
2.3 Map all General Education courses against GLOs	<p>Distribute list of offerings to faculty</p> <p>Identify programs with concentration of courses containing GLOs</p> <p>Identify programs which lack GLOs</p>	<p>Director OIE</p> <p>Curriculum work group</p> <p>Assessment Office</p> <p>ISP committee</p>	Increase number of programs/courses implementing GLOs by 25% every year	2015-2020	
2.4 Develop GLOs and assessment instruments for all OIE sponsored events	<p>Encourage faculty to adopt GLOs and assessment instruments for their students who attend OIE sponsored events</p> <p>Follow-up questionnaires, surveys and emails for participants</p>	<p>Director OIE</p> <p>Curriculum work group</p> <p>ISP committee</p>	All OIE sponsored events will have articulated GLOs and assessment instruments	2015-2020	Beginning Fall 2015

Goal 3: Institutionalize all aspects of education abroad programs, including experiential/service learning opportunities.					
Objective	Strategies	Responsibility	Measure	Timetable	Status
3.1 Consolidate education abroad processes in Terra Dotta system	Incorporate Faculty Proposals, Scholarships, Alumni testimonials, and manuals Revise faculty and student handbooks to include instructions for Terra Dotta processes	Director OIE Interdisciplinary Programs Specialist Study Abroad Faculty Assistant	TD system updated to include faculty proposals, scholarships, alumni testimonials, and detailed instructions	2016-2017	
3.2 Increase number of experiential/service learning opportunities	Partner with other colleges and/or organizations that offer experiential/service learning programs	Director OIE	Establish 1-2 partnerships per year		
3.3 Create standardized orientation curriculum for all students participating in Harper College or ICISP education abroad programs	Units to be include, but not limited to, intercultural communication, global citizenship, privilege, and social justice	Director OIE Interdisciplinary Programs Specialist Study Abroad Faculty Assistant	Course offered as part of all study abroad programs	2016-2017	
3.4 Create standardized trainings for all faculty leading education abroad programs	Training units to include, but not limited to, creating an affirming learning space, dealing with disciplinary issues, creating communication, risk management, and emergency protocols	Director OIE Study Abroad Faculty Assistant Interdisciplinary Programs Specialist Student Conduct / Title IX Officers External consultants	Faculty training offered annually	2015-2020	
3.5 Increase participation by unrepresented student populations	Explore internal and external funding opportunities Develop appropriate marketing materials for each demographic	Director OIE Study Abroad Faculty Assistant Educational Foundation	Funding sources secured Marketing materials published	2015-2020	

Goal 4: Optimize participation by students and faculty in International Education programs.					
Objective	Strategies	Responsibility	Measure	Timetable	Status
4.1 Develop and implement marketing calendar for OIE events and programs	<p>Plan events at least 6 months in advance</p> <p>Seek partnerships with marketing venues on campus (Student Involvement, Marketing, Harper TV, Harbinger, community relations)</p>	<p>Director OIE</p> <p>Advocacy work group</p> <p>ISP committee</p>	<p>Publish calendar May and December of each year</p> <p>Distribute marketing materials to appropriate campus venues</p>	Spring 2016	
4.2 Develop and implement social media plan for promoting OIE events and programs	<p>Collect material to use for social media venues</p> <p>Organize calendars for publication of social media materials</p>	<p>Director OIE</p> <p>Advocacy work group</p>	<p>Establish directories with materials to be published</p> <p>Distribute materials to publishing venues May and December of each year</p>	2015-2020	
4.3 Establish acceptance of participation in OIE programs as metric considered for hiring, tenure, and promotion	Consult with Faculty Senate and Provost's office	<p>Director OIE</p> <p>Advocacy work group</p>	Participation in OIE events accepted for hiring, tenure, and promotion	2015-2020	

Goal 5. Achieve greater integration of international students into life of College.					
Objective	Strategies	Responsibility	Measure	Timetable	Status
5.1 Create extra- and co-curricular programming	<p>Schedule programs for maximum participation</p> <p>Schedule programs at least 6 months in advance</p> <p>Plan marketing of programs and articulate their educational value</p>	<p>International Student Office (ISO)</p> <p>Director OIE</p> <p>ISP committee</p> <p>Office of Student Involvement</p>	<p>Host 5 -7 programs annually</p> <p>Publish marketing materials</p>	Spring semester, 2016-2020	
5.2 Create and distribute semester statistics	<p>Distribute electronically and physically statistics such as number of students, their majors, and their home countries</p> <p>Publish statistics in <i>Going Global!</i> Newsletter</p>	<p>ISO</p> <p>Director OIE</p> <p><i>Going Global!</i> Editor</p>	Publish statistics twice annually	Second week of each semester, 2016-2020	
5.3 Seek opportunities for engagement with student clubs and organizations, as well as shared governance committees and academic departments	Collect input on how international students and domestic students engaging and learning from each other	<p>ISO</p> <p>Director OIE</p> <p>ISP committee</p> <p>International Students Club Advisor</p> <p>Office of Student Involvement</p> <p>Student Government Leadership</p>	Create partnerships with 3-5 students organizations and/or departments	Summer, 2015-2020	
5.4 Create opportunities for international students to engage with campus and community members	<p>Review what other community colleges do to provide such opportunities</p> <p>Plan 2 opportunities per academic year</p> <p>Create a mentorship program</p>	<p>ISO</p> <p>Director OIE</p> <p>ISP committee</p>	<p>Communicate with other community colleges</p> <p>Host 2 opportunities per year</p> <p>Have 10-20 mentors per year</p>	2016-2020	

Goal 6: Establish a Center for Global and Intercultural Studies.					
Objective	Strategy	Responsibility	Measure	Timetable	Status
6.1 Create curriculum to provide students with the cultural, economic, political, and historical foundations for understanding global issues	Identify faculty Seek resources and funding Articulate courses with IAI schools	Director OIE Curriculum work group ISP committee	Establish 3-4 curricular programs with international focus	2016-2020	
6.2 Provide forums for discussion of issues of global significance	Lecture series Brown bag lunches Movie series	Director OIE Curriculum and Faculty Development work groups ISP committee	Host 2-3 forums per year	2016-2020	
6.3 Establish new study, internship, and training opportunities abroad across all programs (transfer and certificate), especially for traditionally underrepresented students	Identify internal and external stakeholders Seek partnerships with international organizations	Director OIE ISP committee Grants/Scholarships work group	Establish 1-2 opportunities annually Increase by 10% annually number of traditionally underrepresented students	2016-2020	
6.4 Initiate the development of international partnerships	Identify faculty with connections to international institutions and/or organizations Identify partners locally and internationally	Director OIE ISP committee	Establish 1-2 international partnerships annually	2016-2020	
6.5 Seek national and international recognition for Harper's internationalization efforts	Apply for variety of awards: Haskell, Paul Simon, CCID Werner Kubsch Seek publication and presentation venues to promote Harper programs and initiatives	Director OIE ISP committee	Achieve recognition through one or more awards Publish and/or present Harper initiatives annually	2016-2020	

