

## How to Get Started using the Harper College Study Abroad Terra Dotta application system

1. To get started, go to <https://harpercollege-sa.terradotta.com/> and click on the **Programs** tab.



2. Click on the **List All** tab.

Programs > Search (simple)

**Programs : Search (simple)** Hide Tips

Use this form to find programs quickly based on limited criteria. For more options and search criteria, choose Advanced Search.

**List All** | Simple Search | Advanced Search | Featured Programs | Map Search

Simple Search form fields can be used in combination to find programs that match all selected criteria.

Show:

Program Name

City

Type any search words above, or to search for an exact match, use double quotes (") around your search string.

Country

Term

Region

3. Find the program you are interested in, and click on the link to that program.

Program Type:

Programs				
Program Name ↑	City	Country	Region	Save/Share
★ ART 280: Art and Culture in Holland	Amsterdam	Netherlands	Europe	
★ Biology 150: Field Biology	San Jose	Costa Rica	Central America	
★ GEG 103: Geography of the Developing World, Africa Today	Kampala	Uganda	Africa	
★ HUM 107: Cultures of Africa Today	Kampala	Uganda	Africa	
★ Sociology 205: Social Problems	London	United Kingdom	Europe	
★ Featured Programs				

4. You will be taken to the home page for that program. Click on **Apply Now** to start the application process. If you are a new user (in other words, you've not created an account before), please note that you will have to create an account before you begin the application itself.

**HUM 107: Cultures of Africa Today**  
**Kampala, Uganda** (Outgoing Program) ★ **Featured**

**Program Terms:** Spring **Apply Now** Request Info Print  
Save This

**Program Dates & Deadlines:** [Click here to view](#)

**Fact Sheet:**

Minimum GPA: 2.5	Credit Hours: 3 credit hours
Language of English Instruction:	Areas of Study: History, Humanities, Liberal Art General Education, Literature
Housing: Hotel	Program Type: Harper

**Program Description:**  
HUM 107: Cultures of Africa  
Contact [Richard Johnson](#) for more information and permission to register.  
Travel Dates: March 16 - 26, 2017  
Study the diverse cultures of this vibrant continent and then travel to Uganda with your classmates. This course will explore a range of

5. When you click on **Apply Now**, a dialog box will pop up. Click **OK** to create an account.

harpercollege-sa.terradotta.com says:  
You are about to create an application. Are you sure you wish to do this?  
**OK** Cancel

**HUM 107: Cultures of Africa Today**  
**Kampala, Uganda** (Outgoing Program)  
**Program Terms:** Spring **Apply Now** Request Info  
**Program Dates & Deadlines:** [Click here to view](#)

6. On the next page, click on **I don't have login credentials for this site** to create an account.

Security > User Identification Wizard: Step 1  
**Security : User Identification Wizard: Step 1** Hide Tips

**?** In order to continue, you will need to be logged-in. This wizard will guide you through the steps of authentication.

**Please indicate how you will be logging in:**

I have login credentials to this site that I received by email.  
 I do not have login credentials to this site.

**Submit**

7. Then click ***I am a registered Harper student***. You will be instructed to create an account and then start the application.

Security > User Identification Wizard: Step 2

Security : User Identification Wizard: Step 2 Hide Tips

**?** In order to request login credentials, we will need to know what type of applicant you will be on the site. Select one of the following options and click the 'Submit' button.

**Please indicate which type of user you are:**

I am registered at Harper.

I am registered at a US institution.

Submit

8. Now you are ready to create an account. Complete the form and click on ***Create Account***. An email with your login information will be sent to the email address you listed on this form. **Please note that the login credentials you receive are only good for 24 hours.**

Security > Login (new user)

Security : Login (new user) Hide Tips

**?** To create an account, please fill in the form provided below.

**New User Form:**

<b>First Name:</b>	<input type="text"/>
<b>Middle Name:</b>	<input type="text"/>
<b>Last Name:</b>	<input type="text"/>
<b>Email:</b>	<input type="text"/>
<b>Date of Birth:</b>	<input type="text"/> - Month - <input type="text"/> - Day - <input type="text"/> - Year -
<b>Gender:</b>	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Other

Create Account

**NOTE:** An email will be sent to you with your login and password information.

9. Now you're ready to begin the application process. There are two phases to the application process:

- **Pre-Decision:** In this phase, you will be asked to provide basic information about yourself and acknowledge certain requirements to participate in a Harper College Study Abroad program.
- **Post-Decision:** In this phase, you will be asked to provide overseas insurance and passport information, submit a medical release form, and complete a variety of orientation tasks.

10. After you return from your study abroad program, you will be asked to complete an evaluation of your experience and should you care to, submit a testimonial about your experience.